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09/12/2020
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Government of Himachal Pradesh.
Urban Development Department

Dated: Shimla-2, the

08, December, 2020.

No. UD-

OFFICE ORDER

Keeping in view the recent surge in COVID-19 cases in the State, it is imminent to take immediate steps/measures for promotion of public safety and health in all the Urban Local Bodies of the State. Therefore, in order to contain the spread of COVID-19 cases in the urban areas of the State, the State Govt. in exercise of the powers vested u/s 267 of the HP Municipal Act 1994 and u/s 401 of the HP Municipal Corporation Act 1994 and other enabling provisions of the ibid Acts, the State Govt. hereby issues the following directions to all the heads of Urban Local Bodies/Councilors/Members, Commissioners/Executive Officers/Secretaries to effectively deal with the situation in the following manner:-

1. All the heads of Urban Local Bodies/Councilors/Members, shall function as surveillance personnel in their respective jurisdiction i.e. in their respective wards in the ULBs.
2. All the heads of Urban Local Bodies/Councilors/Members, shall visit the house where any social event such as marriage, birthday party, any other religious function is to be organized two days prior to the event to counsel them to restrict gathering size to below 50 persons.
3. He/She will make the members/organizers of that event aware about the measures to be taken for prevention of COVID-19 spread such as number of people to be invited, maintaining social distancing, wearing masks, using sanitizer and taking all precautions such as COVID-19 test report of caterers/cooking staffs who have been engaged for dham etc. The details of such events is available at <https://covid.hp.gov.in>. The Commissioners/E.O.s/Secretaries of the ULBs can assess information about events through this portal by logging on through their 'User IDs' and 'Password' which has been shared by DIT with Director (UD).
4. All the heads of Urban Local Bodies/Councilors/Members, shall submit the pre-event IEC activity report to the Govt. through concerned Commissioner/Executive Officers/Secretary by uploading on web portal i.e. <https://covidhp.gov.in>
5. The post event report shall also be submitted by the heads of Urban Local Bodies/Councilors/Members, to the Govt. through concerned Commissioner / Executive Officers/Secretary by uploading on web portal.
6. The concerned Commissioner/ Executive Officers/Secretary shall also make aware all the heads of Urban Local Bodies/Councilors/Members, about measures to be taken to discharge their responsibilities as Surveillance Officer to make aware the general public through IEC activities in their wards.

7. The Director (UD) shall coordinate with all ULBs and ensure that guidelines are complied with. He shall ensure pre-event and post-event visit data is filled by ULBs regularly. He shall also compile daily report on compliance made by ULBs.

By order

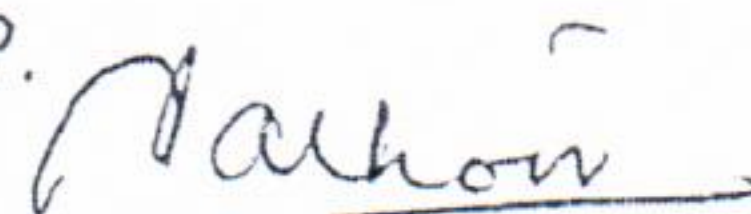
Secretary (UD) to the
Govt. of H.P.

Endst. As Above

Dated, Shimla-2, the 08 .Dec.2020

Copy to following for information and necessary action. :-

1. The Secretary (Health) to the Government of Himachal Pradesh.
2. The Director (UD) Palika Bhawan, Ta-land, Shimla.
3. All Commissioners in Municipal Corporations in H.P.
4. All E.O.s in Municipal Councils in H.P.
5. All Secretaries in Nagar Panchayats in H.P.



Joint Secretary (UD) to the
Government of Himachal Pradesh