

No. UD-H(F)-(2)-2/2019-Empanelment(STPs) - 26584-26647  
Directorate of Urban Development,  
Himachal Pradesh.  
Dated: Shimla *22nd* October, 2020

From

The Director,  
Urban Development,  
Himachal Pradesh.

To

1. Commissioner,  
Municipal Corporation Shimla and Dharamshala,
2. Executive Officers/ Secretaries of  
All Municipal Councils/ Nagar Panchayats in HP.

**Subject:** Regarding documents of urban poor under EST&P component of DAY-NULM scheme,

Sir/ Madam,

This is with reference to the VC held on 21.10.2020 at 03:00 PM with the Skill Training Partners regarding status of training in various ULBs. In order to expedite & smoothen the training process under EST&P component of DAY-NULM post COVID-19 unlockdown due to the availability of only 3 effective working months in the FY 2020-21, it is imperative that we all as a team expedite the process of approval of batches at the ULB level uploaded by the skill training partners. Hence, in order to facilitate the ULBs for making the approval process expeditious, only the documents mentioned below will be checked to determine the eligibility of candidates:

1. Income Certificate of Family below Rs. 3 lakhs per annum. For BPL candidates there is no need of income certificate only BPL certificate is sufficient.
2. Aadhar Card of the candidate for Identity proof.
3. If the candidate is from rural areas but residing in ULB area for education/ business or any other purpose, then a self declaration of the candidate is required as annexed.
4. Certificate of Category ( SC/ ST/ OBC etc.)
5. Educational Qualification certificate as per requirement of course.

You are therefore requested to consider above documents for skill training under EST&P component of DAY-NULM and approve the batches within 5 days from the date of submission of batch file to ULB.

Yours faithfully,

*[Signature]*  
22/10/20  
Mission Director (DAY-NULM-cum- Director,  
Urban Development,  
Himachal Pradesh.

Copy to : All the Training Partners empanelled with Urban Development Department under EST&P component of DAY-NULM.

*[Signature]*  
22/10/20  
Mission Director (DAY-NULM-cum- Director,  
Urban Development,  
Himachal Pradesh.

**Self-Declaration Format**

I \_\_\_\_\_, Son/Daughter/Wife of Sh \_\_\_\_\_  
age \_\_\_\_\_ years, do here by declare that presently I am residing within the area of  
M.Corp./ M.C./ N.P. and my present residential address is as under:

\_\_\_\_\_

\_\_\_\_\_

My present address can be verified through mobile number \_\_\_\_\_ of the landlord Sh. /  
Smt. \_\_\_\_\_

I further declare that above information given by me is correct and true. If at any point of time  
it is found that the information given by me is false, I will be held responsible for the same.

(Signature of the candidate with full address and contact details)